



**UNITED STATES MARINE CORPS**  
MARINE CORPS AIR STATION  
BOX 99100  
YUMA, ARIZONA 85369-9100

StaO 11350.1E  
3JI  
13 SEP 1999

STATION ORDER 11350.1E

From: Commanding Officer  
To: Distribution List

Subj: REFUSE REMOVAL PROCEDURES

Encl: (1) Station Dumpster and Pickup Locations  
(2) Litter Barrel Locations and Numbers

1. Purpose. To advise all units aboard Marine Corps Air Station (MCAS) Yuma of refuse removal procedures.

2. Cancellation. Station Order 11350.1D.

3. Information

a. Refuse removal at MCAS Yuma is done by Maintenance Service contract. The contract is based upon requirements to empty a specified number of containers during a specified frequency for which the contractor is paid a monthly fee. Any additional unscheduled pickups are an extra cost to the Station.

b. Overflowing containers cause litter problems and the contractor is not required to empty any container that is overfilled.

c. It is the contractor's responsibility to load and dispose of refuse placed in dumpsters and containers by the government. When picked up, the contractor returns the container to its assigned place. Trash spilled or strewn on the ground, either while dumping or lifting the item, or refuse blown out by wind while in the container or during hauling shall be immediately picked up by the contractor.

d. The contractor is not required to empty excessively heavy containers. For example, a garbage can half full of rocks or dirt is considered excessive as are large amounts of metal or chunks of concrete and asphalt.

e. It's the contractor's responsibility to notify the Contracting Officer's Representative (COR) of areas where trash is left outside the dumpster or trash barrel due to customer neglect.

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f. The contractor shall be required to open gates and locks to perform services. The government will furnish all keys and combinations upon request of the contractor. The contractor shall be required to wait up to 20 minutes for access gates to be opened by government personnel.

g. Station personnel are required to cut open or compact cardboard cartons prior to placing them in a refuse container. See paragraph 3.b above. Refuse collection can be reduced if all units compact the trash in their respective containers.

h. Service at building 692 requires the contractor to enter the building, get the key, and open the gates to collect the trash. Collection at building 692 is between 7:00 a.m. and 7:30 a.m.

i. Trash containers located at buildings 590, 710, 691, and 3224M shall be cleaned every three (3) months.

j. Trash containers located at buildings 1051 and 676 shall be cleaned every six (6) months.

k. The enclosures list the location and number of containers for both large bins and litter barrels. Additional unscheduled pickups are arranged by calling the Facilities Management Department's Customer Service Desk at extension 2222. To request permanent changes to the number of containers or pickup frequency, send a memorandum to the Facilities Support Services Division (Code 3JI). Include justification for the change in service with the request.

#### 4. Action

a. All MCAS personnel shall not overfill refuse containers nor stack refuse beside a container.

b. All personnel shall utilize recycling programs where available. Deposit all newspaper, cardboard, plastic, and aluminum cans in recycling containers located throughout the Station. Cut open and compact cardboard containers before putting them in a trash container.

c. Close the lid of any refuse container after making a deposit.

d. At no time shall hazardous materials or waste be deposited in any refuse container. This includes florescent lights, tires, batteries, refrigerators, paint, solvents, lubricating oils, and motors.

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e. Commanding Officers, Officers in Charge, and Department Heads shall monitor the use of refuse containers in their areas to ensure compliance with this Order. Overflowing containers can be reported to Facilities at extension 2222. Areas around containers will be regularly policed of all litter.

f. Family Housing residents will ensure their trash containers are placed curbside on the morning of the designated pickup day. No trash will be stacked on the ground beside the container. The container must be placed in an unobstructed area and face the street. Containers will not be set out earlier than one hour before sunset of the previous night's scheduled pickup. Occupants will regularly police their yard and street areas for litter.

g. Family Housing residents are not authorized to use Station containers for disposal of personal belongings or trash. Oversize and overweight items can be removed by calling the Housing Customer Service Desk at 341-2825 during normal working hours.

h. The Facilities Management Department will provide advice and appropriate assistance on proper disposal of oversized, overweight, or other materials not appropriate for regular trash containers. Call the Customer Service Desk at extension 2222 during normal working hours.

i. Facilities Management shall budget for refuse collection and manage the refuse collection contract to provide the required services at a minimum cost.

A handwritten signature in black ink, appearing to read "Mark E. Condra", with a long horizontal flourish extending to the right.

MARK E. CONDRA

DISTRIBUTION: B

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## STATION DUMPSTER AND PICKUP LOCATIONS

<u>BLDG #</u>	<u>BUILDING</u>	<u># DUMPSTERS</u>	<u>SIZE-Cubic Yards</u>
0040	Station S-4 Classroom	1	4
0042	Structure Fire Trng Facility	1	4
0042	Structure Fire Trng Facility	1	8
0045	NBC Training	1	4
0097	Aircraft Maintenance Hgr	3	5
0101	Aircraft Maintenance Hgr	2	4
0103	Aircraft Maintenance Hgr	2	4
0108	CAD Locker( Ready Svc)	1	4
0109	Aircraft Maintenance Hgr	2	4
0112	MAG 13 Chaplain	1	4
0146	Aircraft Maintenance Hgr	2	5
0149	CRASH Fire Rescue Station	2	4
0153	Fleet Svcs/Base Ops	1	4
0153	Flight Line Cafe	1	4
0202	MAWTS-1 Maint/Supply/Admin/Log	1	4
0206	A/C/ Line Maintenance Shop	1	4
0213	Washrack Storage	3	4
0220	Fleet Hanger/Ops Reserve Support	2	4
0223	Paraloft	2	4
0227	SAR Hanger/Admin	2	4
0228	TMO/Environmental Dept	1	4
0230	A/C Maint Facility/Battery Shop	3	4
0314	Maytag Washrack	1	4
0320	Smith Street Station	1	4
0321	DRMO	1	4
0324	General Warehouse/Data Support	2	4
0328	Warehouse/Armory/Admin/Cust Svc/Servmart	2	4
0328A	Parking Lot ( W. Side of Bldg # 328)	1	4
0328B	MWSS-371( E. Side of Bldg # 328)	1	4
0331	General Warehouse/Garrison Property	1	4
0332	Cochise College/ General Warehouse	1	4
0406	MAWTS-1/HQ/ADMIN/TRNG	2	4
0420	Liquid Oxygen Transfer	1	4
0480	Armory/Warehouse	2	4
0490	Recycling Center/Range Management	1	4
0493	MALS-13 Compound/NW Gate/ Head Power Sr	1	6
0494	Sentry Booth	1	6

ENCLOSURE (1)

STATION DUMPSTER AND PICKUP LOCATIONS

<u>BLDG #</u>	<u>BUILDING</u>	<u># DUMPSTERS</u>	<u>SIZE-Cubic Yards</u>
0500	GEMD/COMM CTR/CDED ADMIN	1	4
0507	MAG HQ/MALS-13 HQ	1	4
0510	Sensitive Comp. Info	1	4
0530	Aviation Warehouse/MAG S-4/MCP	1	4
0545	Gymnasium	1	4
0555	Ball Field	1	4
0563	Gas Station ( MWR)	1	6
0564	Auto Hobby Shop	1	4
0576	Safety Admin Office/Station Inspector	1	4
0590	Commissary	4	4
0598	Family Svcs/Youth Center	1	4
0603	Station Motor "T"	1	4
0610	Vehicle Maintenance Shop	1	4
0622	BEQ Barracks	1	4
0630	BEQ Barracks	1	4
0633	MWR	2	4
0641	BEQ Barracks	1	4
0645	BEQ Barracks	1	4
0663	Lounge/Mechanical Room	4	4
0673	Cactus Bowl Bowling Center	1	4
0676	Enlisted Club	1	4
0690	Schlotsky's ( MWR)	1	4
0691	Burger King	2	4
0692	Seven Day Store	1	4
0693	Base Exchange	1	4
0699	Post Office/Rehab Center	1	4
0710	Mess Hall	4	4
0720	BEQ Barracks ( E1-E4)	1	6
0722	H & HS Admin	1	4
0724	BEQ Barracks ( E1-E5)	1	6
0740	BEQ Barracks (SNCO)	1	4
0850	Training	1	4
0852	MWSS-371 HQ/ADMIN	1	4
0855	MWSS-371 Shop and Bays	4	4
0880	Supply/Marine Corps Property/Warehouse	3	4
0892	Warehouse	2	4
0912	BEQ Barracks	1	4

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## STATION DUMPSTER AND PICKUP LOCATIONS

<u>BLDG #</u>	<u>BUILDING</u>	<u># DUMPSTERS</u>	<u>SIZE-Cubic Yards</u>
0913	BEQ Barracks	1	4
0914	BEQ Barracks	1	4
0916	BEQ Barracks/MP Station	1	4
0917	BEQ Loune	1	4
0918	BEQ Barracks	1	4
0920	BEQ Barracks	1	4
0930	BEQ Barracks	1	4
0952	Pass & ID/BRIG	1	4
0958	HRO ( Old Custom Building)	1	4
0970	Public Affairs Office	1	4
1020	BOQ/Hostess House	2	4
1051	Officers Club/SNCO Club	2	4
1056	BOQ Barracks	1	4
1058	BOQ Barracks	1	4
1060	BOQ Barracks	1	4
1085	Child Care Center	1	4
1088	DOS RIOS INN	1	4
1092	DOS RIOS INN	1	4
1100	Inspector /ID Card/ Thrift Shop/Career Mgmt	1	4
1175	Dispensary/Dental Clinic	1	4
1205	Pistol Range	1	4
1212	Military Clothing Store	1	4
1229	MALS 13 Ordnance	3	4
1239	Ramada Picnic Shelter	1	4
1520	Transmit/Receiver Site	1	4
1700	Ordnance Operation	1	4
1756	Detachment "A"	1	4
1758	MACS-7 Det "A" HQ/Chemical Munitions	1	4
1950	Water Treatment Plant	1	4
2080	Stable	1	4
2111	Inert Storage	8	4
3203	Missile Equip Maint ( "A" Battery)	1	4
3204	Battery Admin "A"	1	4
3211	Missile Equip Maint ( "B" Battery)	1	4
3219	2nd LAAM / MACS-7 Admin HQ	1	4
3221	Motor Convertor Shed	2	4
3224	7-Day Store Annex/Hawk Maint/HQSV Btry Con	3	4

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## STATION DUMPSTER AND PICKUP LOCATIONS

<u>BLDG #</u>	<u>BUILDING</u>	<u># DUMPSTERS</u>	<u>SIZE-Cubic Yards</u>
3224M	Mess Hall ( CADC)	1	4
3231	Missile Equip Maint ( "C" Battery)	1	4
3236	Battery Admin "D"	1	4
3238	Missile Equip Maint ( "D" Battery)	1	4
3242	Supply Warehouse	3	4
3244	MACS-7 Motor "T"	1	4
3245	2LAAM Motor "T"	3	4
DLA	DLA ( DRMO Yard)	1	4
MACS-7	Camp 9 North Side of Runway at Gate ( Det)	1	4
RIFLE	Rifle Range	2	4
TACTS	TACTS	1	4
HSG	Housing- See Attachment J-C3 for locations	3	6
	TOTAL	179	510

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**LITTER BARRELS LOCATIONS AND NUMBERS**

<u>FACILITY</u>	<u>LOCATION</u>	<u>QUANTITY</u>
0149	FIRE/CRASH STATION	1
0151	AIR TERMINAL	2
0153	BASE OPERATIONS	2
0328	STATION SUPPLY	1
0426	BALL FIELD	2
0505	ADMIN OFFICE	1
0545	GYMNASIUM	2
0555	BALL FIELD	2
0590	COMMISSARY	2
0591	VETERINARY CLINIC	1
0633	PAY PHONE BOOTH	2
0676	ENLISTED CLUB	1
0880	SUPPLY/FMD WAREHOUSE	2
0888	FAC MGMT DEPT	1
0918	PAY PHONE BOOTH	2
0958	HUMAN RESOURCES OFFICE	1
0980	HEADQUARTERS	1
1052	O'CLUB POOL	1
1053	UNION OFFICE	1
1085	CHILD CARE CENTER	2
1175	DISPENSARY	3
1176	CHAPEL	1
1178	EDUCATION CENTER	1
<b>TOTAL</b>		<b>34</b>

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### HOUSING LITTER BARRELS

<u>FACILITY</u>	<u>LOCATION</u>	<u>PARAMETER</u>	<u>QUANTITY</u>
1199	PLAYGROUND	QTRS 1174-FAC 1051	1
2218	KEITH AVE	MAIN PLAYGROUND	1
2220	PLAYGROUND	QTRS 1821-1916	1
2226	PLAYGROUND	QTRS 1849-1851	1
2242	VITTORI LOOP (END)	TENNIS COURT	1
2246	PLAYGROUND	QTRS 1162-FAC 1175	1
2248	PLAYGROUND	QTRS 1878-1880	1
2250	PLAYGROUND	QTRS 1878-1880	1
1080	MARTINI AVE	HOUSING OFFICE	1
BUS STOP	REILLY STREET	QTRS 1120	1
BUS STOP	DEBRUHL STREET	QTRS 1195-1187	1
BUS STOP	MONEGAN LOOP	QTRS 1844	1
BUS STOP	KEITH AVE	QTRS 1857-1859	1
BUS STOP	KEITH AVE	MAIN PLAYGROUND	1
BUS STOP	CROWE STREET	QTRS 1170-FAC 1178	1
BUS STOP	KEITH AVE	QTRS 1870-1860	1
BUS STOP	KEITH AVE	QTRS 1847-1829	1
BUS STOP	VITTORI LOOP	QTRS 1909-1911	1
<b>TOTAL</b>			<b>18</b>

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